

Sea Scouts

EXPLORERS Eastbourne Sea

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G.D.P.R. Storing Your Information safely. As from May 2018 the General Data Protection Regulations require us to inform you that we securely store this information in a locked case whilst on camp or on activities. This paper copy is then securely destroyed (burnt or shredded) 5 years after the camp/event. It is stored in a locked filing cabinet when we return from camp/event

THIS FORM MUST BE COMPLETED WHENEVER MEDICATION IS GIVEN TO THE EVENT LEADER FROM A PARENT OR CARER. IF EMERGENCY FIRST AID TREATMENT IS GIVEN A FORM MUST BE COMPLETED

ALL MEDICATION MUST HAVE OWN FORM

PRIVATE & CONFIDENTIAL ONCE COMPLETE

Name of	T Child		Medication		
Date of	f Birth		Dosage		
Special	Notes		Expiry Date		
DATE	TIME	DOSAGE	PRINT N	IAME	SIGNED

HOW TO USE THIS FORM

- ONE FORM PER CHILD, PER MEDICATION
- FORM TO BE SIGNED BY PARENT & LEADER AT BEGINNING OF EVENT TO CONFIRM THE UNDERSTANDING OF THE DOSAGE/RE-QUIREMENTS
- THIS FORM MUST BE COMPLETED WHENEVER MEDICATION IS GIVEN TO THE NAMED CHILD.
- A BLANK FORM WILL BE USED IF FIRST AID IS GIVEN

SIGNED PARENT DATE

SIGNED LEADER DATE