

Parent's & Leader's

Rules and Guidance

D.C.F. Church Hall

1. The Site is a No Smoking Site (All of the building and area in front of all exterior doors)
2. No Dogs to be brought onto the site.
3. Parents are responsible for parking their vehicles in accordance with the Law and there is never an excuse to block a driveway or access point of people's property.
4. Sections must finish on time.
5. Sections not to set up while previous section is running.
6. Safeguarding and control of persons entering and leaving the hall, parents can enter the building to shelter from bad weather and access the coffee bar and toilets but cannot access any other areas unsupervised.
7. Please have correct money and give to your young person with any letters etc.

8. Computer and printer are to be used only by DBS checked adults this is to comply with Data Protection Regulations (GDPR)
9. All Food & Drinks to be put in Coffee Bar Area.
10. Entering and Exiting the building, Front access only all other doors are fire exits and will only be used for an emergency.
11. Fire Alarm is constant ringing siren and all users to muster at the dance studio on Ridsdale Street. A fire drill to be carried out once per term for all 3 sections.
12. First Aid, each section has its own First Aid Kit in the First Aid cabinet accident forms are also in the section file in office. If you use and break the seal on a First Aid Kit you must inform the GSL for replacement of used items and for box to be re-sealed.
13. Ratios if sections are going to Eastbourne park or Sport Complex then the section leader must text the DC on 07875 289797 to inform him that you have left the hall and are going to the park, there is no need to text him upon your return. You must have enough adults to cover the Ratio's as set in P.O.R.

Beavers 1 adult to 6 Beaver Scouts plus the leader in charge
Cubs 1 adult to 8 Cub Scouts plus the leader in charge
Scouts 1 adult to 12 scouts.

14. hall to be left clean and tidy and toilets checked and cleaned if needed

Group Chair: Alex Edwards chairperson@7thdarlingtonseascouts.org.uk
Group Secretary: Emily McMillan group.secretary@7thdarlingtonseascouts.org.uk
Group Treasurer: Chris Gibson treasurer@7thdarlingtonseascouts.org.uk
Group Manager: Richard Smith gsl@7thdarlingtonseascouts.org.uk